

**Fayetteville Metro Kiwanis
Mini-Grant Application Program**

Fayetteville Metro Kiwanis (FMK) is a part of a global organization of volunteers dedicated to changing the world, one child and one community at a time. FMK will offer a Mini-Grant Program available to youth focused groups, agencies and not-for-profit organizations.

Emphasis:

The purpose of this giving program is to address the needs of children in our area. Because of limited availability of funds, FMK will support Washington County based youth focused activities, giving special consideration to programs based in and/benefiting Fayetteville.

Qualifications:

Applications are accepted from US nonprofit institutions, public education institutions, community based groups or organizations (ie: Boy Scout Pack) and/or churches. Grant may not exceed **two pages**, excluding a detailed budget.

Application:

1. Applicants must show effective use of funds by:
 - a. Demonstrating that the group receiving the funds will directly benefit children in Washington County.
 - b. Applicants must provide specific details about how the funds will be used to provide programs and leadership opportunities for youth.
 - c. FMK may ask for additional information such as: Financial statement; Annual report; Board of Directors list; Promotional literature etc.
 - d. Application must be completed in its entirety; each question must be fully addressed in the space allotted.

Restrictions (this mini-grant will not fund):

- Medical research
- Political campaigns and/or lobbying
- Construction and/or Capital Improvements
- Debt reduction or repayment
- Sport Sponsorship
- Event sponsorship (unless pre-approved by FMK Board of Directors prior to application submission)
- An individual person or special interest group

Funding:

- a) Applicants can apply for up to **\$1,500.00*** to support their project/program.
- b) Funds and grant awards are based on the criteria established above and point scoring. Top scoring applications will be awarded. A maximum of 100 points will be available.
- c) Project must occur and funds must be allocated by **September 30, 2012**
* FMK can make adjustments in award amount

Deadlines

- Request for applications made available by **November 29, 2011**
- Applications due via e-mail and/or post marked by **January 20, 2012**
 - Email: fmkiwanis@hotmail.com
 - Mailing Address Attention Giving Committee, PO Box 10982, Fayetteville, AR 72703
- Grantees notified on **February 29, 2012**
- Grant Announcement Ceremony, **March 6, 2012** at Noon, location to be determined

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Name of Organization:			
Mailing Address:			
Website:		Year established:	

Contact Name & Title:			
Contact phone:			
Contact email:			

Organization mission, mandate and goals (5 points)

Project / Program Description (need or issue to be addressed, overall goal of project, location, duration of project) (15 points)

What makes your project unique? (10 Points)

Expected outcomes of your project? (15 points)

How will community benefit? (demographics, number of people to benefit) (10 Points)

Is there potential to involve other community organizations? (share resources, cost sharing, marketing) (10 points)

Funding Requested/Budget (10 points)

Total budgeted cost of project:	
Amount requested from FMK	
Can/will the project continue if the total funding is not awarded?	<input type="checkbox"/> Yes <input type="checkbox"/> No If no, explain _____ _____ _____

Please submit a detailed budget for the project detailing all major sources of revenue and expected expenditures for the project. (10 points)

Program Evaluation (10 Points)

How will the program be monitored while in progress and what are the criteria for evaluating the final result?

How would you plan to recognize the contribution of the Fayetteville Metro Kiwanis Club? (5 Points)